# Guidelines for Proxy Appopintment, Registration, and Required Documents In order to Attend and Vote in the 2012 Annual General Meeting of the Shareholders

## City Steel Public Company Limited

#### November 30, 2012

## 1. Appointment of Proxy

The Company has attached a copy of the proxy from A and B to all shareholders. The shareholders, who are unable to attend the meeting in person, can appoint either any other persons or one of the Company's directors (specified by the Company) as a proxy to attend and vote in the shareholders meeting. The shareholders can use either the proxy from A or B depend on the appropriateness.

- ▶ Appointment of another person as a proxy :
  - ⇒ A proxy grantor must appoint and authorize only one proxy to attend the meeting and cast the votes on
    his / her / their behalf and the number of shares held by such a proxy grantor may not be split for more than
    one proxy in order to separate the votes.
  - A proxy grantor must fill in information in the proxy form. The signatures of both the proxy grantor and the proxy must be correctly placed therein, as well as attached all the required documents.
- ➤ Appointment of the Company's director (s) as a proxy
  - A proxy grantor must fill in the following names and information of the Company's directors in order to appoint a proxy:

## 1) Mr.Komgrich Phongratanadechachai

Position : Director / Chief Executive Officer

Age : 40

Education / Training : Master of Business Administration - Strayer University, USA

Bachelor of Business Administration - Assumption University

Working Experience : 2002 - Present Ececutive Director / Chief Executive Officer

City Steel Public Company Limited

Address : 88/8 Moo 4, Bypass Road, Nongmaidaeng, Muang, Chonburi

Conflict of Interest : None. The director has no conflict of interest in any agenda in this AGM

2) Mr.Anutara Tantraporn

Position : Independent Director / Audit Committee

Age : 41

Education / Training : MA: Animation & Interactive Multimedia, Visaual Communication

RMIT University, Australia

Grad. DIP: Animation & Interactive Multimedia, Visaual

Communication RMIT University, Australia

Working Experience : 2006 - Present Independent Director / Audit Committe

City Steel Public Company Limited

: 2010 - Present Executive Director Hastin Kindergarten : 2010 - Present Managing Director Ideoseed Co.,Ltd.

: 2009 - Present ICT Division Manager Phraram 3 Honda Cars Co., Ltd.

Address : 102/6 Soi.Nonthaburi 40,Sanambinnam Rd., Muang, Nonthaburi, 11000

Conflict of Interest : None. The director has no conflict of interest in any agenda in this AGM

A proxy grantor must fill in information and sign on the proxy form, attach all the required document, and submit to the Company address via postal mail.

## 2. Registration for Attending the Meeting

The Company will examine as to the accuracy and completion of the proxy from and open the registration counter for meeting attendance from 14.00 pm at Tappraya, Room, 2<sup>nd</sup> Floor, Chon Inter Hotel, 934, Sukhumvit Road, Bangplasoi, Muang, Chonburi 20000, as per the attached map.

Any person who wishes to attend the meeting must present the following document (as the case may be) for registration prior to attending the meeting;

#### » In the event that the shareholder is a person:

- Attendance in person: A valid official ID card with photograph must be presented, e.g. personal ID card, driver license, or passport
- ⇒ Attendance by proxy:
  - 1) A proxy from, the form of which is attached hereto together with the notice for calling the annual general meeting of the shareholders, that is completely filled, signed by the proxy grantor (the shareholder) and the proxy, and together with THB 20 of stamp duty affixed.
  - 2) A copy of the proxy grantor's official ID card certified true and correct by the proxy grantor.
  - 3) An original of the proxy's official ID card.

#### » In the event that the shareholderis a juristic person:

- Attendance in person by an authorized representative of the shareholder:
  - 1) An original official ID card of the authorized representative.
  - A copy of the Affidavit or Certificate of Incorporation of the shareholder certified trye and correct and signed by the authorized representative.

## ⇒ Attendance by proxy:

- A proxy form, the form of which is attached hereto together with the notice for calling the annual
  general meeting of the shareholders, that is completely filled, signed by the proxy grantor (the
  shareholder) and the proxy, and together with THB 20 of stamp duty affixed.
- 2) A copy of the Affidavit or Certificate of Incorporation of the shareholder certified true and correct and signed by the authorized representative.
- 3) A copy of valid official ID card of the authorized representative who signs in the proxy form as the proxy grantor, certified true and correct and signed by such authorized representative.
- 4) An original of the proxy's official ID card.